



ATTENDANCE GUIDELINES

To report your child absent call 778-6414 ext. 10

All Students are expected to attend school every day and to arrive on time by 8:15. Regular attendance is essential for your child's development and to ensure that they receive the greatest benefit from their experience at RMCS.

As a public school, RMCS administration is required to submit detailed attendance data to the State of California, and to track tardiness as a component of student attendance records. If your child will be absent due to illness, use the attendance line at ext. 13 to report your child absent.

Parents are strongly encouraged to schedule health and dental appointments on Friday afternoons, our early release day. In the event that a child must leave school mid-day, please contact your child's guide in advance so that they may be prepared to dismiss your child early.

TARDY ARRIVAL

Should your child arrive after school begins at 8:15, please sign them in with school office staff. Your child will be invited to wait in the office until the conclusion of morning gathering, when they will be issued a slip to join their classes.

LATE PICK-UP

The dismissal window concludes at 3:15. Children who have not been picked up by 3:15 will be signed-in to River Crew. Charges for aftercare will be incurred.