

River Montessori Charter School
Notification to Parents & Guardians Policy

This notification policy shall be distributed to all parents/guardians by email, mail, or hand delivered at the beginning of each school year.

Notification of Board Meetings

Notices of all regular board meetings, advisory committee meetings, or standing committee meetings, shall be posted at least 72 hours in advance of the meeting on the main school bulletin board, located in the school lobby, and on the front windows so that it is visible from the outside. In addition, notices shall be posted on the school website. Notice of special meetings shall be posted in the same manner at least 24 hours in advance of the meeting. The notice shall also include the agenda of the meeting and any supporting documentation. Any parents or guardians, who have requested notice of any regular, special, or emergency meeting, shall be sent notice by email, within the time periods above, or within one hour, if possible, in the case of an emergency meeting.

Notification of Other School Business

Parents of guardians will be notified of other school business by email or mail, depending on the choice of the parent/guardian, in case of confidential matters, or by hand-delivery through the student, if not confidential.

Adopted: September 8, 2009