

RIVER CREW REGISTRATION FORM 2011-12

Please complete a separate application for each child enrolling in River Crew.
There is a one-time \$35 annual materials fee per child.

Child's Name: _____ **Classroom:** _____

Parent/Guardian #1 Name: _____ **email:** _____

Home # _____ **Work #** _____ **Cell #** _____

Parent/Guardian #2 Name: _____ **email:** _____

Home # _____ **Work #** _____ **Cell #** _____

I would like to begin care in _____ during the 2011-12 school year.
(month)

RIVER CREW PREPAID MONTHLY TUITION OPTIONS (Please circle one)

A .5 to 15 hours per month @ \$60/month

B 15.5 to 25 hours per month @ \$120/month

C 25.5 to 35 hours per month @ \$180/month

D 35.5 + hours per month up to a max of 60 hours in any given month @ 280/month

During months with school breaks, please adjust your tuition plan to reflect the reduced number of hours your child will be in care.

DROP-IN

For families needing only occasional or emergency after care, drop-in hours are billed at \$10 per hour. Payment is due at the time of pick-up or the end of the month if drop-in time has accrued.

Make your tuition payment out to RMCS, and enclose a separate check for the one time registration fee.

I have read the River Crew Guidelines and Policies and agree to those terms and conditions.

Parent name: Please print

Date

Signature _____

River Montessori Charter School does not discriminate against any pupil on the basis of the characteristics listed in Education Code Section 220 (actual or perceived disability, gender, nationality, race or ethnicity, religion, sexual orientation, or any other characteristic that is contained in the definition of hate crimes set forth in Section 422.55 of the Penal Code or association with an individual who has any of the aforementioned characteristics).

RIVER CREW GUIDELINES AND POLICIES

- River Crew is a tuition-based, prepaid monthly aftercare program offering four levels of tuition and drop-in care depending upon your family's needs.
- Families may enroll in River Crew at any time during the school year. To enroll, submit a registration form and provide payment for the annual materials fee and the monthly tuition plan that best serves your care needs. Families may adjust their tuition level at the beginning of any month. Tuition changes will be applied to the upcoming month and remain in effect until the school is notified.
- Tuition is due by the 5st of every month. We do not invoice. In instances where there is a balance due for River Crew services, children will not be allowed to attend the program until payment is received. There is a \$25 service charge for all returned checks.
- Because River Crew incurs fixed costs, there is no reduction or refund in fees for temporary absences, mid-month withdrawals, early pick-ups, or unused hours. Hours and fees may not be rolled over month to month. This allows us to provide adequate staffing and a consistent, high quality program.
- River Crew offers drop-in for occasional or emergency aftercare. Drop-in care is billed at \$10 per hour, and is billed on the half hour. Payment for drop-in care is due at the time of pick up or the end of the month if drop-in time has accrued. In instances where there is an unpaid balance due for drop-in care, children will not be allowed to attend the program until payment is received. There is a \$25 service charge for all returned checks.
- Children may attend River Crew for one half hour prior to attending an after school Discovery Course. Unless otherwise noted, Discovery Courses in the 2011-12 school year will begin at 3:30 p.m. Mon-Thurs and at 12:30 p.m. on Fridays. For families paying at the drop-in rate, care during this transition time will be billed at .5 hours or \$5. Children will be provided a snack. Discovery Course instructors are responsible for signing-out students from River Crew and releasing them back to River Crew staff or to their guardians at the conclusion of a Discovery Course.
- River Crew follows the same emergency procedures as the school. River Crew staff is authorized to call for and arrange emergency medical care. Please notify the school of any phone or address changes throughout the year so that our emergency contact information is current.
- Students and parents are required to abide by all RMCS policies and procedures. Failure to abide by River Crew and RMCS policy will result in termination of the student's right to attend River Crew.
- Enrollment is limited by availability of facilities and staff. River Crew reserves the right to accept or deny enrollment in the program based upon space and staff availability. RMCS and River Crew reserve the right to refuse service to anyone at its sole and absolute discretion.
- Child should not attend River Crew when they are ill. *See family handbook for River Montessori Charter School illness guidelines.